



**Gila County Community College District  
Governing Board Work Session Meeting  
Gila Pueblo Campus  
April 4, 2019  
\*\*Approved\*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held via ZOOM on April 4, 2019, in Room 522 at the Gila Pueblo Campus and Room 209 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President  
Jan Bocker, Vice President and Secretary  
Kurt Knauss, Member  
Samuel I. Moorhead, Member  
Jennifer White, Member (Arrived Late)

**Governing Board Members Absent:**

N/A

**Also Present:**

Pat Burke, GPC Campus Dean, Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, and L.Q. Harris, Software Support Specialist

**OTHER GUESTS:**

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar called to order the Gila County Community College District Governing Board Work Session meeting at 9:03 a.m. on April 4, 2019. President Spehar called roll and stated that there was a quorum. Member White was absent at roll call time but arrived later. President Spehar asked that the record show that there was a full Board in attendance. Member Moorhead led the Pledge.

President Spehar announced that there were no guests at the Globe or Payson Campuses.

**2. Discussion**

**A. NAVIT Update/Information/Discussion**

Mr. Weber was not in attendance. President Spehar informed that the Board would move ahead.

**B. Beeline Bus Shelter on Payson Campus/Information/Discussion**

Dean Butterfield informed the Board that the request for the shelter was not just for the Beeline Bus but also for students who get picked up during inclement weather. Dean Butterfield provided data on the Beeline Bus trips. She also researched three different bus shelters and the best quote was Handi-Hut. Dean Butterfield stated she was requesting \$8,675. The other quotes had long delivery times.

Vice President Bocker asked Dean Butterfield if there had been any discussion with the bus company regarding a pass for our students. Dean Butterfield responded that she had not spoken directly with the bus company but would do so if given permission. President Spehar gave permission.

**President Spehar welcomed Member White who arrived late. He asked that the roll call be corrected to read that there was a full Board in attendance.**

**C. First Church of the Nazarene Facilities Use Agreement/Information/Discussion**

Dean Butterfield explained that this is for the Gila Community Jazz Ensemble which is a class and this is their final. The ensemble gives a public performance as their final. There is no charge to the College for the use of the facilities on May 7<sup>th</sup> per Dean Butterfield.

(Copy attached and made a part of the official minutes).

**D. Course Fees/Information/Discussion**

President Spehar gave some background information. He informed that the campus Deans and some other individuals have been meeting to discuss fees for consumables for different courses. He stated that the request for these course fees was sent to EAC for review. The request was sent back with an explanation that the Planning and Steering Committee reviews these requests in October. President Spehar's suggestion is that the Board wait until October to have the request reviewed so as to be in sync with EAC. Questions were asked and discussion followed.

**3. Reports/Information/Discussion****A. President/Board Report/Information/Discussion**

President Spehar reported that he has been meeting every Friday by teleconference and he learned that there hasn't been any movement on the 301 legislation. He stated that they are being told there is reluctance to bring it up for a vote because of the politics of competing proposals.

**B. Dean's Report/Information/Discussion**

Dean Burke reported that the Dean's report was included in the Board packet. She informed that she did not have anything to add to the report but would be glad to answer any questions the Board may have. President Spehar had questions regarding the EAC employee focus group. Dean Burke responded that it was a one-time meeting with a group of employees providing input with regard to the strengths and weaknesses of EAC currently and opportunities moving forward. They are working on a strategic plan for 2020-2025.

President Spehar asked if we had all the resources needed for StemFest on April 27<sup>th</sup>. Leitha Griffin responded with a yes.

**C. Dean's Report/Information/Discussion**

Dean Butterfield's report is part of the packet and she had one thing to add. On Monday, April 29<sup>th</sup> at 10:30 a.m. there will be an open house in the Nursing Skills Allied Health Building. She stated that she is looking forward to showing off the building to the community. The open house will be from 10:30 a.m. to 12:30 p.m. and invitations will be sent soon. Dean Butterfield responded to questions about visits for high school students. She stated that there will be a Friday in April for seniors to tour the campus and have advising appointments. Member White stated that she would like the younger students to tour the campus and Dean Butterfield responded that she would love to have them. Dean Butterfield also provided information on the Arizona State Board of Nursing bi-annual audit of the Nursing Assistant program. She informed the Board that the audit went very well.

**D. Financial Report/Information/Discussion**

Susan informed the Board their packet included the Financial Recap for January 2019 and corrected the date to read February 2019. Questions were asked regarding the YTD columns. President Spehar asked Susan to correct the dates and send out new information so the Board has the correct dates on their documents. Susan reported that she received word from the Auditor General's office about the audit ending June 30, 2018, and they are scheduled to come and do the physical audit on April 17<sup>th</sup>. They have requested verification from Vice President Bocker and Member White as to the date they took office. (Copy attached and made a part of the official minutes.)

**4. Standing Business****A. Update on the Accreditation Strategy/Information/Discussion**

Vice President Bocker informed that she would have more to detail after she attends the Higher Learning Commission Conference in Chicago on Saturday April 6. She stated that she would be attending the Eligibility Workshop hopefully gathering information and meeting some of the key players.

**B. Update on Board Policy Strategy /Information/Discussion**

Vice President Bocker informed that the course fees and the process have already been discussed. She informed that she would check with both Deans and see if they need to meet about other possibilities. She does not want to disrupt enrollment but is looking at the sustainability of GCC financially and trying to balance the two.

**C. Update on the Legislative Strategy/Information/Discussion**

President Spehar informed that he had already reported on the status of the 301 legislation.

**D. Update on Communication Strategy/Information/Discussion**

Leitha Griffin informed that she sent an email to the Board yesterday showing the current events and will do that at the beginning of each month and she will send a corrected version for April. Leitha gave updates on March events. CVIT day was held on March 25<sup>th</sup> and it was a great success with approximately 400 students from five different high schools visiting our campus and the RTC. On March 20<sup>th</sup> Mary Rhinehart and Solangel Leyva attended a FASFA Fiesta at Globe High School. This event was for juniors. The students were helped with the FASFA applications and talked to about dual enrollment courses for their senior year. Member Moorhead stated that the Globe High School Robotics team has been invited to participate in the World Championships in Texas. Leitha informed that the Globe High School Robotics team will be in attendance at StemFest.

**E. Update on Partnering Strategy/Information/Discussion**

President Spehar asked the campus Deans if there was any new partnering activity since March. Dean Burke reported that the ADOT program and the prison program contracts are being rewritten due to the new procedures for contracts having to go through EAC. Dean Burke also reported that ADOT is looking at starting up a new program tentatively in June. Dean Butterfield reported that they are in the process of going through their MA Externship partnership sites and

reviewing them and getting new partnerships. Dean Burke reported that she has not had any news on the Yavapai program.

**F. Update on Funding Strategy/Information/ Discussion**

Member Moorhead informed that the Funding Strategy remains the same.

**G Freedom of Expression Committee/Information/Discussion**

Member Moorhead informed that to the best of his knowledge there have not been any issues on either campus regarding Freedom of Expression. He stated that copy of the Executive Order by President Trump has not been received. He also informed that they are waiting for December to give their report to the appropriate people.

**5. General Information and Discussion of the Same**

**A.** The next District Governing Board meeting date will be Thursday May 2, 2019 at 9:00 a.m. President Spehar stated that this is a very important meeting regarding approval of the budget.

**B.** Future Agenda Requests for May need to be sent to President Spehar

**C.** Graduation Ceremonies:

Payson Nursing Pinning Ceremony	May 8 at 2:00 p.m.
Payson Graduation	May 8 at 6:00 p.m.
Globe Nursing Pinning Ceremony	May 9 at 1:00 p.m.
Globe Graduation	May 9 at 6:00 p.m.

President Spehar confirmed that the Payson ceremonies were being held at the First Church of the Nazarene. The Globe ceremonies were as follows: Dean Burke stated that the Globe Nursing Pinning Ceremony would be held at Dream Manor Inn and the Globe Graduation would be held at High Desert Middle School.

**6. Adjournment/Action**

President Spehar stated he would entertain a motion to adjourn the work session and would ask everybody to return at 10:00 a.m. for the regular session.

**Motion 04042019#1**

Vice President Brocker so moved. Member White seconded the motion. All in favor please signify by saying aye. Opposed signify by saying nay; there was no response. Ayes have it; we are adjourned and will reconvene for the Regular Session at 10:00 a.m. (Brocker, Knauss, Moorhead, Spehar, and White voting in favor).

Meeting adjourned.

Respectfully submitted,



Recording Secretary

Attest:



Jan Brocker

Vice President - Secretary